



Notice of Advertisement  
**Competitive Sealed Proposal**  
(29 Del.C. §6924)

**Agreement No. 1518**

**IFTA e-Credentialing  
SYSTEM, SOFTWARE, and IMPLEMENTATION**

**PROJECT DESCRIPTION**

This request for Competitive Sealed Proposals (CSP) is issued by the Delaware Department of Transportation (Department) for acquisition and implementation of a true web-based information technology solution to replace an existing International Fuel Tax Agreement (IFTA) Registration application including five (5) years on-going maintenance and support.

**REQUEST FOR PROPOSAL**

Candidate firms must request the Competitive Sealed Proposal for this project. All inquiries concerning this CSP must be submitted to the below individual, no other Department personnel may be contacted. Requests may be made via e-mail, telephone, or mail. Proposals may be obtained from:

[Wendy.Henry@state.de.us](mailto:Wendy.Henry@state.de.us) (302) 760-2531

Delaware Department of Transportation, P.O. Box 778, Dover, DE 19903

**SUBMISSION REQUIREMENTS**

Competitive Sealed Proposals are to be delivered to Contract Administration, Delaware Department of Transportation, 800 Bay Road, Dover, Delaware 19901 until **3:00 P.M. Local Time, January 13, 2010**. It is the responsibility of the submitter to ensure Competitive Sealed Proposals are received on time.

An "original" (so marked) and five copies of each proposal must be submitted. Only firms that have requested the Competitive Sealed Proposal as described above will be considered.

The Department reserves the right to reject any and all Competitive Sealed Proposals. Failure to follow instructions contained in the Request for CSP document may be cause for rejection of submitted proposals.

The Department will affirmatively insure individuals and businesses will not be discriminated against on the grounds of race, creed, color, sex, or national origin in consideration for an award. Minority business enterprises will be afforded full opportunity to submit bids/proposals in response to this invitation.

**RATING CRITERIA**

Major factors/criteria for the selection are:

- Corporate Background, IFTA Experience.
- IFTA Project Organization: work plan, schedule and Personnel.
- Degree of Fit and Approach for Functional Requirements.
- Degree of Fit and Approach for IT Requirements.
- Full Life Cycle Cost

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**Department of Transportation**

**State of Delaware**

**By: Carolann Wicks, P.E.**

**Secretary**

**Dover, DE**

November 16, 2009